## Procedure for adopting ABILA Board Statements and Resolutions on Salient International Law Issues, Proposals and Developments

1. Any ABILA Officer, Board Member, or Committee Chair can propose that the Board issue a Board Statement or a Board Resolution on a matter involving salient International Law issues, proposals or developments and circulate it to the members of the Board via email. For this purpose, the Board includes members, officers, and the honorary Vice Presidents.
2. During a period of five-days following circulation of the proposal, any Board Member can offer Friendly Amendments to the Statement or Resolution which may be accepted by the proposer and circulated to the Board. Board members can also circulate arguments in favor or opposed to adoption of the Statement or Resolution during this period.
3. During the five-day period, Board members and officers should indicate their approval of the Statement or Resolution by an email to the Members of the Board.
4. If a two-thirds majority of the officers and members of the Board who are voting and present indicate their approval during the five-day period, the Statement or Resolution shall be deemed adopted.*
5. If adopted, the Statement or Resolution will be posted on the ABILA website and otherwise circulated as deemed appropriate by the President.
6. The names of those Board Members and officers who indicated their approval will appear under the Board Statement or Resolution when it is issued with an indication that the undersigned are supporting the Statement or Resolution as a member of the ABILA Board and that their support does not represent the position of any other institution to which they may belong. The names of Board members that did not indicate their approval will not be listed.
7. This procedure does not affect the existing authority of the ABILA President or ABILA Committees to issue statements.

Adopted by a unanimous vote of the ABILA Board on April 6, 2023.
*Italicized language amended April 22, 2024.

