

Procedure for adopting ABILA Board Statements and Resolutions on Salient International Law Issues, Proposals, and Developments

The ABILA President, or any ABILA Committee pursuant to the procedures set forth in the “Committee Procedures Approved by the Executive Committee on 31 March 2012,” may at any time issue a Statement on a matter related to the purposes of the ABILA as set forth in Article III of its Articles of Incorporation. Such a Statement shall be posted on the ABILA Website as a Presidential or Committee Statement. The procedure below is for Statements issued by the ABILA Board.

1. Any ABILA Officer, Board Member, or Committee Chair may propose that the Board of Directors issue a Board Statement or a Board Resolution on a matter related to the purposes of the ABILA as set forth in Article III of its Articles of Incorporation and circulate it to the members of the Board via email. For all matters related to the proposal and approval of Statements issued by the ABILA Board, the Board includes At-large Board members and Ex Officio Board members (i.e., the Principal Officers, the Chair, and the Honorary Vice Presidents).
2. The Statement may be added to the agenda of the next quarterly Board meeting, or the President may schedule a Zoom or similar electronic meeting to consider the Statement with 15 days’ notice pursuant to Section 3.05(a) of the ABILA Bylaws.
3. After discussion at the Board meeting and consideration of any amendments, the Board will vote on whether to approve the Statement. The Statement shall be approved if two-thirds of the members of the Board who are present and voting vote in favor of approval. While the required quorum of Board members present for Board decisions is normally seven members in accordance with Section 3.06 of the ABILA Bylaws, for purposes of adoption of a Board Statement, the quorum shall be 50 percent of the members of the Board.
4. If the Statement is approved, it will be posted on the ABILA website and circulated in other appropriate ways. The number of yes and no votes will be listed with the Statement but the names of those voting yes and no will not be listed.

This process was adopted by a unanimous vote of the ABILA Board at its meeting on **April 17, 2025**, and supersedes the previous Board Statement procedure.